

**MINUTES OF THE MEETING OF THE PARKS & CEMETERY COMMITTEE OF  
ASHBY DE LA ZOUCH TOWN COUNCIL HELD AT  
LEGION HOUSE, SOUTH STREET  
AT 6.30PM ON MONDAY 5<sup>th</sup> MARCH 2018.**

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**432. PRESENT.**

Members: Councillor R. Bayliss (Chairman).  
Councillors A. Badger, R. Bebbington, D. Bigby, R. Bradley, J. G. Coxon, Mrs G. Hoult and D.J.G. Jones.

Officer: Jack Fargher, Town Clerk.

**433. APOLOGIES.**

There were apologies for absence from Councillors S. J. Hoult, J. Mills and Mrs D. Whetton.

These were received and noted by the Committee.

**434. PUBLIC PARTICIPATION SESSION.**

There were two members of the public present.

One member of the public asked about security at the Royal Hotel now that it has closed for business. The Town Clerk replied that he has spoken to the owner of the hotel and he had indicated that there was a security guard on the site and CCTV coverage at the back of the hotel.

The other member of the public asked whether the car park at the Royal Hotel would still be available to be used by members of the public. The Town Clerk replied that he had been given to understand that the District Council will continue to manage the site.

Councillor Bigby suggested that it may be sensible to call a meeting of the working group which was monitoring anti-social behaviour on the site. The Town Clerk replied he would write to the District Council on the issue.

**435. DECLARATIONS OF INTEREST.**

Councillor Coxon declared a non-pecuniary interest in agenda item 15 'Field off Prior Park Road' and item 16 'Street Lighting Proposal' as an elected member of Leicestershire County Council.

There were no other declarations of interest.

**436. DISPENSATIONS.**

There were no applications for dispensations.

**437. MINUTES.**

On the motion of Councillor Bayliss, seconded by Councillor Bradley,

**RESOLVED:** that the minutes of the meeting of the Committee held on Monday 27<sup>th</sup> November 2017 be approved as a correct record and be signed by the Chairman.

#### **438. ACCOUNTS.**

The Town Clerk presented the accounts for payment.

On the motion of Councillor Coxon, seconded by Councillor Mrs G. Hoults,

**RESOLVED:** to pay the accounts in the sum of £36,157.60 as shown attached.

#### **439. LITTER PICKING.**

The Chairman reported that Mr R. Gough was unable to attend the meeting but he had sent a written report to the Town Council of his recent activities.

This was received and noted with thanks by the Town Council.

#### **440. PRESENTATION FROM TRENT RIVERS TRUST.**

The Town Council received a brief verbal presentation from a representative of Trent Rivers Trust on improvements to the stream area off Elm Avenue/Sycamore Drive and the possible daylighting of the Gilwiskaw Brook through the Bath Grounds.

On the motion of Councillor Coxon, seconded by Councillor Badger,

**RESOLVED:** to approve in principle the improvements to the stream area off Elm Avenue/Sycamore Drive and to develop a feasibility study on the possible daylighting of the Gilwiskaw Brook through the Bath Grounds.

#### **441. ASHBY BIG TIDY UP.**

The Town Clerk reported that the Ashby Big Tidy Up has been postponed until Saturday 17<sup>th</sup> March 2018 due to the inclement weather.

This was received and noted by the Town Council.

#### **442. DAMAGE TO HOOD PARK TREES.**

The Town Clerk reported that the trees on Hood Park which were planted in February 2016 and subsequently vandalised have now been replaced.

This was received and noted by the Town Council.

#### **443. HOOD PARK FOOTPATH.**

The Town Clerk reported that the work to extend the footpath from the bridge over the brook from the former soap factory site to Hood Park has now been completed.

This was received and noted by the Town Council.

#### **444. WESTERN PARK COMMUNITY & SPORTS FACILITY.**

The Town Clerk reported that he had received a letter dated 16<sup>th</sup> January 2018 from the Group Scout Leader of the 4<sup>th</sup> Ashby Scouts regarding the building of a community centre on Western Park.

The correspondence was received and noted by the Town Council.

Following a discussion it was agreed that the Town Clerk would arrange a meeting with the Group Scout Leader before the establishment of a working group to consider a community building on the park.

#### **445. PROPOSED ADOPTION OF LAND AT THE FORMER SOAP FACTORY SITE.**

The Town Clerk reported that there is no further progress on this matter.

This was received and noted by the Town Council.

#### **446. REPORT FROM 'FRIENDS OF THE BATH GROUNDS'.**

The Town Clerk presented a written report dated 5<sup>th</sup> March 2018 from 'The Friends of the Bath Grounds'.

The report was received and noted by the Town Council.

It was agreed that a formal letter should be written by the Town Council to the Bowling Club regarding speeding on the roadway into the grounds.

#### **447. FIELD OFF PRIOR PARK ROAD.**

The Town Clerk presented the minutes of a meeting of the Development Control and Regulatory Board held at County Hall, Glenfield on Thursday 14<sup>th</sup> December 2017 in which a resolution was passed to make an order under section 53 of the Wildlife & Countryside Act 1981 the effect of which will be to add a public footpath to the Definitive Map which crosses the Town Council owned field off Prior Park Road.

It was agreed that the route of the footpath across the field would be kept under review. If this became an issue with the potential use of the field then the Town Council reserves its position on applying for a diversion order so that the footpath would run around the edge of the field rather than across it.

This was received and noted by the Town Council.

Councillor Bebbington left the meeting at 7.15pm.

**448. STREET LIGHTING PROPOSAL.**

The Town Clerk presented correspondence from Leicestershire County Council dated 24<sup>th</sup> January 2018 regarding the increase in costs for street lighting maintenance, energy costs and a proposal to supply and install LED lanterns in the sum of £5,468.94. Also that the Town Council is required to enter into a Service Level Agreement with the County Council.

The Chairman noted that the letter is dated after the Town Council had set its budget so any capital costs would have to be met from reserves.

The correspondence was received and noted by the Town Council.

On the motion of Councillor Bayliss, seconded by Councillor Mrs G. Hault,

**RESOLVED:** that the Town Council notes the increase in maintenance charges and energy costs for the financial year 2018/19. The Town Clerk is directed to sign the Service Level Agreement on behalf of the Town Council. The Town Clerk is also directed to explore other option for the maintenance of the lights and for the supply and fitting of LED lanterns to the street lights.

The Chairman closed the meeting at 7.19pm.

Chairman ..... Date.....

# Ashby De La Zouch Town Council

## Expenditure transactions - approval list

Start of year 01/04/17

Tn no	Cheque	Gross	Heading	Invoice date	Details	Cheque Total
493	5721	£48.00	1300/4	20/02/18	GES (Leicester) Ltd - legionella testing	£48.00
494	5722	£325.00	500/4	20/02/18	SLCC Enterprises Ltd - membership fees	£325.00
495	5723	£174.00	400/2	20/02/18	Scribe 2000 - software licence	£174.00
496	5724	£64.80	400/7	20/02/18	Biffa Waste Services Ltd - confidential waste	£64.80
497	5725	£28,347.82	1450/2	20/02/18	LITE Ltd - St.Helen's churchyard lighting	£28,347.82
498	5726	£264.12	1600/4	20/02/18	Spaldings (uk) Ltd - supplies	£264.12
499	5727	£1,608.00	2100/5	20/02/18	Granart Ltd - cemetery vaults	£1,608.00
500	5728	£35.00	500/5	20/02/18	LRALC - staff training	£35.00
501	direct debit	£1,056.25	1300/4	20/02/18	SSE - Gas and electricity	£1,056.25
502	5729	£93.26	1600/4	20/02/18	R Massey & Son (Woodville) Ltd - supplies	£93.26
503	5730	£550.00		20/02/18	M Asher - repairs	£550.00
504	5731	£2,940.00	1400/4	20/02/18	Intouchcrm - Ashby project	£2,940.00
505	5732	£285.17	400/3	21/02/18	Konica Minolta - photocopy charges	£285.17
508	5733	£129.98	1900/1	26/02/18	Kilworth Machinery Ltd - machinery repairs	£129.98
509	5734	£36.20	1600/10	26/02/18	SUEZ Recycling and Recovery UK Ltd - trade waste	£36.20
510	5735	£200.00	400/5	26/02/18	Petty Cash - postage	£200.00
<b>Total</b>		<b>£36,157.60</b>				

Signature \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

